



TAMI RITTER, CHAIR
Supervisor, District #3

DEBRA LUCERO, VICE CHAIR
Supervisor, District #2

BILL CONNELLY
Supervisor, District #1

STEVE LAMBERT
Supervisor, District #4

DOUG TEETER
Supervisor, District #5

ANGELA THOMPSON
Councilmember, Biggs

ANN SCHWAB
Councilmember, Chico

RAY BORGES
Councilmember, Gridley

CHUCK REYNOLDS
Mayor, Oroville

JODY JONES
Mayor, Paradise

W. JAMES WAGONER
Air Pollution Control Officer

(530) 332-9400
(530) 332-9417 Fax

**REGULAR MEETING NOTICE OF THE
BUTTE COUNTY
AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD
July 25, 2019 - 10:00 a.m.**

**Meeting Location:
Butte County Association of Governments Board Room
326 Huss Drive, Suite 100, Chico, California**

**Meeting Live Stream via Butte County Association of Governments
www.youtube.com/channel/UCHidik5N5lu0dU8NwhK3hlw**

Governing Board is committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at (530) 332-9400, Monday through Friday, 7:30 a.m. to 4:30 p.m. to request disability-related modifications, accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting. Every reasonable attempt will be made to provide such accommodations.

- | | |
|---|---------------------|
| 1. Call to Order and Roll Call. | <i>Chair</i> |
| 2. Additions and Deletions to the Consent Agenda. | <i>Chair</i> |
| 3. Consent Agenda. | <i>Chair</i> |
| 3.1 Minutes of the June 27, 2019 Meeting of the Board of Directors. | <i>Cora Collins</i> |
| 3.2 Activity Report on Butte County Air Quality Management District Activities. | <i>Jim Wagoner</i> |
| 3.3 Financial Status Report for Fiscal Year 2018-2019. | <i>Robyn Sousa</i> |
| 3.4 Status Report on Calendar of Events. | <i>Jim Wagoner</i> |
| 3.5 Status Report on Communications. | <i>Cora Collins</i> |

ACTION REQUESTED: Approve Consent Agenda

629 Entler Avenue, Suite 15 ♦ Chico, CA 95928

REGULAR AGENDA

4. **Items removed from the Regular Agenda for Board consideration and actions.** *Chair*
5. **Report on District Activities Related to Camp Fire Recovery.** The Air Pollution Control Officer will brief the Board regarding air quality-related activities in response to the Camp Fire recovery efforts. *Jim Wagoner*
- ACTION REQUESTED: None. This item is provided for information and discussion.**
6. **Adopt Resolution 2019-18 Approving the CalPERS – CCR 570.5 Compensation Schedule updated July 1, 2019.** The District Compensation Schedule has recently been updated due to the Accounting Technician’s Range advancement. CalPERS requires Board action of revised Compensation Schedules. *Robyn Sousa*
- ACTION REQUESTED: Adopt Resolution 2019-18 approving CalPERS-CCR 570.5, Compensation Schedule Update.**
7. **Report on Current District Grant Programs.** *Jason Mandly/
Jim Wagoner*
- ACTION REQUESTED: None. This item is provided for information and discussion.**
8. **APCO Report.** Report from the Air Pollution Control Officer on current areas of potential interest to your Board, including air quality-related activities at the local, state and federal scenes. *Jim Wagoner*
- ACTION REQUESTED: None. This item is provided for information and discussion.**
9. **Other Business.** *Chair*
10. **Public Comment Period.** Any person may address the Board of Directors on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that time is called. The chair requests that each person addressing the Board limits their presentation to five (5) minutes. *Chair*
11. **ADJOURNMENT:**
The next Board of Directors Meeting is scheduled for August 22, 2019, at 10:00 a.m. at the Butte County Association of Governments Board Room located at 326 Huss Drive, Suite 100, Chico, California.





W. JAMES WAGONER
Air Pollution Control Officer

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JODY JONES
Mayor, Paradise

Draft Minutes of the Butte County Air Quality Management District Governing Board of Directors Meeting of June 27, 2019

Members Present

Tami Ritter	Butte County Supervisor
Bill Connelly	Butte County Supervisor
Steve Lambert	Butte County Supervisor
Doug Teeter	Butte County Supervisor
Angela Thompson	Councilmember, City of Biggs
Ann Schwab	Councilmember, City of Chico
Jody Jones	Mayor, Town of Paradise

Members Absent

Debra Lucero	Butte County Supervisor
Ray Borges	Councilmember, City of Gridley
Chuck Reynolds	Mayor, City of Oroville

Staff Present

Jim Wagoner	Air Pollution Control Officer
Robyn Sousa	Administrative Services Officer
Jason Mandly	Senior Air Quality Planner
Cora Collins	Clerk of the Board

Others Present

Dr. Shelly DuTeaux	Deputy Planning Chief DROC
Blake Velde	Cal OES - Folsom
Priscilla Baez	Cal OES - Folsom
John & Susan Scott	BCAQMD Hearing Board Member
Barbara Vlamis	

1. Call to Order.

Chair Ritter called the meeting to order at 10:00 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico, California.

2. Additions or Deletions to the Consent Agenda.

There were no additions or deletions to the Consent Agenda.

629 Entler Avenue, Suite 15 ♦ Chico, CA 95928

Agenda Item 3.1

3. Consent Agenda

- 3.1** Minutes of the April 25, 2019 Meetings of the Board of Directors.
- 3.2** Activity Report of Butte County Air Quality Management District.
- 3.3** Financial Status Report for Fiscal Year 2018-2019.
- 3.4** Report on Calendar of Events.
- 3.5** Status Report on Communications.
- 3.6** Approve Resolution 2019-14 Election of Directors to the Special District Risk Management Authority Board of Directors.
- 3.7** Approve APCO Vacation Buy-back request.

ACTION REQUESTED: Approve Consent Agenda Items.

There were no Board or public comments.

A motion was made by Supervisor Lambert and seconded by Councilmember Schwab to approve the Consent Agenda.

Motion carries by the following vote:

- AYES:** Supervisor Ritter, Supervisor Connelly, Supervisor Lambert (motion), Supervisor Teeter, Councilmember Thompson, Councilmember Schwab (seconded), Mayor Jones.
- NOES:** None
- ABSTAIN:** None
- ABSENT:** Supervisor Lucero, Councilmember Borges, Mayor Reynolds.

Regular Agenda

4. Additions or Deletions from the Regular Agenda for Board consideration and action.

There were no additions or deletions to the Regular Agenda.

5. Report on District Activities Related to Camp Fire Recovery. The Air Pollution Control Officer will brief the Board regarding air quality-related activities in response to the Camp Fire recovery efforts.

ACTION REQUESTED: None. This item is provided for information and discussion.

Jim Wagoner, Air Pollution Control Officer, introduced Jason Mandly, Senior Air Quality Planner and Dr. Shelly DuTeaux, Deputy Planning Chief DROC, who reported on air quality-related activities in response to the Camp Fire recovery efforts.

Jason Mandly presented data comparing the average PM2.5 concentration at the Paradise (Theater) monitoring station, February to May 2018 vs. February to May 2019. The Federal PM2.5 standard is 35 micrograms per cubic meter and the boundary between good Air Quality Index (AQI) & moderate AQI is 15 micrograms per cubic meter. Data collected showed the AQI range fell well within the "good" range.

There were no comments from the Board or the public.

Dr. Shelly DuTeaux presented a PowerPoint: Multi-Level Approach for Air Monitoring during Debris Removal. Projects Totals as of 6/22/19 (most recent validated data):

- 10,710 Final total sites eligible and registered for the removal project;
- 4,261 Final sites with bulk asbestos containing material;
- 3,692 Final sites abated of bulk asbestos containing material;
- 5,588 Number of parcels with debris removal completed;
- Community Monitoring Locations: Paradise Adventist Academy, Paradise Alliance Church / Charter Middle School, Paradise Community, Park, Paradise Unified School District, Fire Station 35, Sun Manor Assisted Living, Town Hall, Upward International School, Feather River Adventist Hospital.

Board discussion ensued.

Public Comments:

John Scott made a request to Cal OES to conduct dioxin testing after large structural fires like the Camp Fire.

Barbara Vlamis made a request for basic instructions to navigate the Tetra Tech air quality website. She also suggested press releases for public outreach.

Jim Wagoner drew the Board's attention to Supervisor Lucero's e-mail request for a discussion about air monitoring at the log decks in Butte County. He said that District staff have inspected a couple of log deck locations and provided information to the operators on fugitive dust requirements. He also said that air monitoring would be problematic due to concerns about availability of power and siting monitors on private property. He will recommend signage for dust issues, listing 1) Contractor phone number and 2) BCAQMD phone number. He mentioned he is contacting some larger air districts to see if they have any recommendations. He has directed District inspectors to include the log decks on their regular surveillance inspections.

Board discussion ensued.

Public Comment:

John Scott expressed concerns about the log decks operating near Butte College.

6. Approve Fiscal Year 2018-2019 AB617 Implementation Grant Amendment and Accept Additional Funding.

The California Air Resources Board (CARB) has approved additional funding to assist the District during the implementation of a state program under AB 617 for FY 2018-19. Staff request the Board receive the additional funds and authorize the amended grant agreement.

ACTION REQUESTED: Approve Resolution 2019-17 to receive additional funding and authorize the amended grant agreement with CARB to implement AB 617 "Community Air Protection Program".

Jim Wagoner, Air Pollution Control Officer, requested the approval of Resolution 2019-17 to receive \$36,820.50 in additional funding and authorize the amended grant agreement with CARB to implement AB 617 "Community Air Protection Program". Due to the short timeline to act, the Air Pollution Control Officer accepted the additional funding, with final approvals requiring a Board resolution. Funding under AB 617 can be used for emissions inventory reporting to CARB and activities to reduce emissions in disadvantaged and low-income communities.

There were no comments from the Board or the public.

A motion was made by Mayor Jones and seconded by Supervisor Teeter to approve Resolution 2019-17 to receive additional funding and authorize the amended grant agreement with CARB to implement AB 617 "Community Air Protection Program".

Motion carries by the following vote:

AYES: Supervisor Ritter, Supervisor Connelly, Supervisor Lambert, Supervisor Teeter (seconded), Councilmember Thompson, Councilmember Schwab, Mayor Jones (motion).

NOES: None

ABSTAIN: None

ABSENT: Supervisor Lucero, Councilmember Borges, Mayor Reynolds.

7. **Consider Approving Amendments to the Accounting Technician Position Description including Salary Placement.** The Board is asked to consider approving amendments to the position description for the Accounting Technician and salary placement from Range 16 to Range 17.

ACTION REQUESTED: Approve the proposed amendments to the position description with salary placement changed from Range 16 to Range 17 effective July 1, 2019.

Jim Wagoner, Air Pollution Control Officer, request the Board approve the proposed amendments to the Accounting Technician position description with salary placement changed from Range 16 to Range 17 effective July 1, 2019. The Accounting Technician position provides a wide variety of technical and office support related to the processing and tracking of financial transactions. In recent years the District has taken advantage of several new grant opportunities. During the recent years the complexity of tracking and reporting on these grants has increased considerably. Timely reporting and accuracy are critical to ensure the District remains eligible for these grant opportunities. The Accounting Technician provides important support in these regards. Grants were not specifically mentioned in the Accounting Technician position description as this function was not a significant part of the position duties during the last major classification review. The proposed action is recognizing the value to the District and importance of the grant tracking and reporting requirements. This placement would result in approximately 2.5% increase in salary and can be accommodated in the budget.

There were no comments from the Board or the public.

A motion was made by Councilmember Thompson and seconded by Supervisor Teeter to approve the proposed amendments to the position description with salary placement changed from Range 16 to Range 17 effective July 1, 2019.

Motion carries by the following vote:

AYES: Supervisor Ritter, Supervisor Connelly, Supervisor Lambert, Supervisor Teeter (seconded), Councilmember Thompson (motion), Councilmember Schwab, Mayor Jones.

NOES: None

ABSTAIN: None

ABSENT: Supervisor Lucero, Councilmember Borges, Mayor Reynolds.

8. **Final Public Hearing: Adopt the Proposed Final Fiscal Year 2019-2020 Budget.** The Board is asked to consider adoption of the Fiscal Year 2019-2020 Budget and related actions.

ACTION REQUESTED:

- 1. Following a Public Hearing on the Fiscal Year 2019-2020 Budget, accept comments; and,**
- 2. Adopt implementing revised Resolution 2019-07 adopting the Final Fiscal Year 2019-2020 Budget; and,**
- 3. Adopt implementing Resolution 2019-08 authorizing Contracted Legal Services.**

Robyn Sousa, Administrative Services Officer, requested the Board to adopt implementing revised Resolution 2019-07 adopting the Final Fiscal Year 2019-2020 Budget and adopt implementing Resolution 2019-08 authorizing Contracted Legal Services.

Public hearing was held at 11:19 to receive comments.

There were no comments from the Board or the public.

Public hearing closed at 11:32.

A motion was made by Supervisor Connelly and seconded Mayor Jones by to adopt implementing revised Resolution 2019-07 adopting the Final Fiscal Year 2019-2020 Budget and adopt implementing Resolution 2019-08 authorizing Contracted Legal Services.

Motion carries by the following vote:

AYES: Supervisor Ritter, Supervisor Connelly (motion), Supervisor Lambert, Supervisor Teeter, Councilmember Thompson, Councilmember Schwab, Mayor Jones (seconded).

NOES: None

ABSTAIN: None

ABSENT: Supervisor Lucero, Councilmember Borges, Mayor Reynolds.

- 9. Consider Amending the Carl Moyer Policies and Procedures Manual.** Staff request the Board to approve amendments to the Carl Moyer Program Policies and Procedures Manual to incorporate necessary changes to accommodate eligible infrastructure associated with zero-emission vehicle replacement projects.

ACTION REQUESTED: Adopt Resolution 2019-16 approving the proposed amendments.

Jason Mandly, Senior Air Quality Planner, requested the adoption of Resolution 2019-16 approving the proposed amendments the Carl Moyer Policies and Procedures Manual (Manual). The Governing Board approved awarding a zero-emission school bus replacement project to the Thermalito Union Elementary School District on March 28, 2019. The project was funded by the Community Air Protection (CAP) funds supplement to the Carl Moyer Program and is able to fund infrastructure associated with the new electric school bus. Because this project is relying on the District's Carl Moyer Program Policies and Procedures Manual for completion, District staff recommend updating the Manual to clarify requirements for infrastructure associated with zero-emission vehicle replacement projects. District staff also recommend the following proposed amendments: minor administrative updates and removes On-Road Retrofit and Repower projects from the District's Carl Moyer Program due to limitations imposed by the State's Truck and Bus Regulation.

Board and staff discussion ensued.

There were no public comments.

A motion was made by Councilmember Schwab and seconded by Supervisor Lambert to adopt Resolution 2019-16 approving the proposed amendments.

Motion carries by the following vote:

- AYES: Supervisor Ritter, Supervisor Lambert (seconded), Supervisor Teeter, Councilmember Thompson, Councilmember Schwab (motion), Mayor Jones.
NOES: Supervisor Connelly.
ABSTAIN: None
ABSENT: Supervisor Lucero, Councilmember Borges, Mayor Reynolds.

- 10. APCO Report.** Report from the Air Pollution Control Officer on current areas of potential interest to your Board, including air quality-related activities at the local, state and federal scenes.

Jim Wagoner, Air Pollution Control Officer, reported on current areas of potential interest to your Board: The District is working on the Assistant Air Pollution Control Officer recruitment and District staff attended the City of Chico Cannabis Advisory Committee.

ACTION REQUESTED: None. This item is provided for information and discussion.

There were no comments from the Board or the public.

- 11. Other Business.**

There was no other business.

- 12. Public Comment Period.** Any person may address the Board of Directors on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that time is called. The chair requests that each person addressing the Board limits their presentation to five (5) minutes.

There were no public comments.

- 13. ADJOURNMENT: 11:32 a.m.**



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Date of Release: July 18, 2019

Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors

From: W. James Wagoner, Air Pollution Control Officer

Staff Contact: W. James Wagoner, Air Pollution Control Officer

Re: **Activity Report.**

ISSUE:

Summary of District activities for calendar year 2019.

ACTION REQUESTED:

Accept and file.

Attachment:
2019 Activity Report

2019 Activity Report

Activity	2017	2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD ¹
Permits to Operate Issued/Renewed	825	803	70	39	62	156	65	94							486
Authority to Construct Permits Issued	41	53	1	4	3	8	2	2							20
Portable Equipment Registrations	41	41	1	3	2	6	3	1							16
Engine Registrations Issued/Renewed	1	339	0	0	0	0	0	0							0
Inspections Performed by Facility	225	149	29	5	16	10	18	13							91
Inspections Performed by Permits	N/A	N/A	26	5	26	10	42	13							122
Status Change Reports Received	40	62	6	6	4	7	14	9							46
Agricultural Burn Days ²	325	295	27	28	31	30	31	29							176
Agricultural No-Burn Days ²	40	70	4	0	0	0	0	1							5
Burn Permits Issued	782	748	70	61	77	78	58	55							399
Burn Notifications	4,253	4,421	549	306	351	545	422	428							2,601
Rice Fields Reported Harvested	309	228	0	0	0	0	0	0							0
Complaints Received	244	197	19	6	14	17	25	16							97
Notices of Noncompliance Issued	57	48	10	4	4	3	1	5							27
Notices to Comply Issued	5	2	1	1	1	1	1	0							5
Public Outreach	N/A	N/A	87	53	42	88	80	65							415
Environmental Documents Reviewed	2	4	0	0	0	0	0	0							0

¹ YTD = Year-to-date totals

² Burn Day Status reported below 3000' elevation



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Date of Release: July 18, 2019

Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors

From: W. James Wagoner, Air Pollution Control Officer

Staff Contact: Robyn Sousa, Administrative Services Officer

Re: **Financial Status Report for Fiscal Year 2018-2019.**

ISSUE:

Financial Status Report.

ACTION REQUESTED:

Accept and file.

DISCUSSION:

The attached financial report summarizes the District's finances during the period of July 1, 2018 to June 30, 2019. The District operated within overall budgeted revenue and expenditures, when considering carryover funds from the prior year and expended on encumbered grants in the current year.

Note: FY18/19 audit has not been completed, some journals may be needed that could affect the financials.

Attachments:

- Fiscal Year 18/19 Balance Sheet, Accrual Basis as of 6/30/19
- Fiscal Year 18/19 Revenue and Expense Report as of 6/30/19
- Fiscal Year 18/19 Bar Graph Budget Versus Actual as of 6/30/19

629 Entler Avenue, Suite 15 ♦ Chico, CA 95928

Agenda Item 3.3

Butte Co. Air Quality Management Dist.

Balance Sheet

As of June 30, 2019

Accrual Basis

ASSETS

Current Assets

Checking/Savings

1002 · Petty Cash	200.00
1003 · Bank of America - General	81,897.85
1004 · Bank of America - Payroll	4,998.18
1007 · Bank of America - Reserve Acct	276,675.42
1010 · B of A-Wood Burn Change-Out	411.95
1011 · Tri Counties - Carl Moyer	114,525.21
1012 · Tri Counties - FARMER	418,905.91
1013 · Tri Counties - CAP	495,351.99
1014 · Tri Counties - NRM	3,050.36
1017 · Tri Counties - AB 617	93,799.42
101 · State - LAIF Account	218,462.98

Total Checking/Savings 1,708,279.27

Accounts Receivable

1200 · Accounts Receivable	226,818.55
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Total Accounts Receivable 226,818.55

Other Current Assets

1102 - Due from Other Governments	134,336.19
1500 - Undeposited Funds	0.00

Total Other Current Assets 134,336.19

Total Current Assets 2,069,434.01

TOTAL ASSETS \$ 2,069,434.01

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	24,819.60
2001 · A/P Grantees	633,441.01

Total Accounts Payable 658,260.61

Credit Cards

2400 · Credit Cards	125.52
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Total Credit Cards 125.52

Other Current Liabilities

2100 · Accrual Payroll & Benefits	29,892.04
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Total Accrual Payroll & Benefits 29,892.04

2107 - Unearned Revenue

210904 - FARMER	124,399.23
210905 - NRM Nox Remediation	2,928.95
210906 - Carl Moyer	25,000.00
210910 - Community (CAP)	26,430.81
210914 - AB 617	93,767.66

Total 2107 - Unearned Revenue 272,526.65

Total Current Liabilities 960,804.82

Total Liabilities 960,804.82

Equity

3100 · Reserve Account	242,166.00
3200 · Temp. Restricted Grants	665,228.78
3900 · Retained Earnings	-9,292.29
Net Income	210,526.70

Total Equity 1,108,629.19

TOTAL LIABILITIES & EQUITY \$ 2,069,434.01

Air Quality Management District

FY 18-19

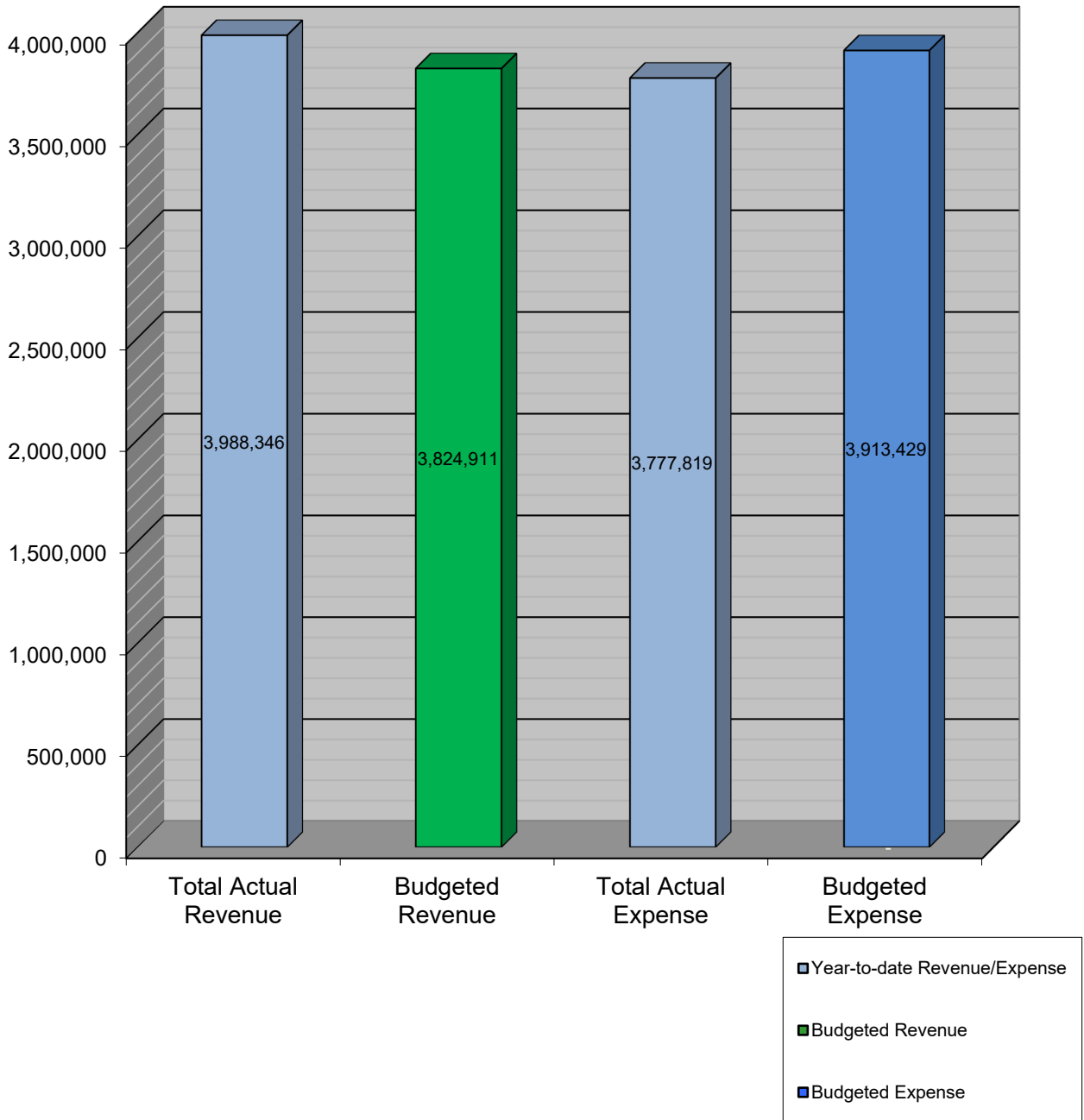
Revenue and Expense Report**Budget vs. Actual****July 1, 18 - June 30, 19**

Income/Expense	Budget	June 30, 2019	Balance of Budgeted Acct	% of Budget
Income				
4213010 · Ag Burn Permits	95,000.00	90,915.00	(4,085.00)	95.7%
4213013 · Ag Engine Registration Program	500.00	348.00	(152.00)	69.6%
4213020 · Title V Permits	4,000.00	4,483.42	483.42	112.1%
4213030 · Operating Permits	322,000.00	327,796.75	5,796.75	101.8%
4213035 · Portable Engine Registration	30,000.00	33,896.24	3,896.24	113.0%
4213040 · Auth to Construct	17,500.00	28,668.29	11,168.29	163.8%
4213055 · Emission Reduction Fees	300.00	0.00	(300.00)	0.0%
4213060 · Misc. Other Permits	400.00	0.00	(400.00)	0.0%
4300001 · Civil Settlements	25,000.00	30,722.60	5,722.60	122.9%
4410000 · Interest	2,000.00	7,333.63	5,333.63	366.7%
4500001 · State Subvention	61,598.00	60,240.03	(1,357.97)	97.8%
4500904 · FARMER Funding	1,483,650.00	1,483,650.00	-	100.0%
4500905 · 105 Pilot Project Grant Funding	59,080.00	59,080.00	-	100.0%
4510906 · Carl Moyer	175,000.00	175,000.00	-	100.0%
4510907 · DMV Surcharge	770,000.00	776,216.83	6,216.83	100.8%
451-0909 · Woodburning Device Chg Out Prg	112,500.00	112,500.00	0.00	100.0%
451-0911 · GHG Oil & Gas Funding	6,000.00	6,000.00	-	100.0%
451-0914 · AB617 Funding	0.00	38,017.34	38,017.34	0.0%
451-0915 · Community Air Program (CAP)	468,750.00	468,750.00	0.00	0.0%
451-0916 · Nox Remediation Measure	54,245.00	111,686.05	57,441.05	0.0%
4600790 · AB 2588 Hot Spots Fee	1,000.00	1,134.00	134.00	113.4%
4610105 · Return Check Fee	25.00	0.00	(25.00)	0.0%
4711900 · Other Reimbursements	50.00	0.00	(50.00)	0.0%
4711910 · Copy Reimbursement	50.00	0.00	(50.00)	0.0%
4712523 · Misc. Revenue	136,262.50	171,907.62	35,645.12	126.2%
Total Income	\$ 3,824,910.50	\$ 3,988,345.80	\$ 163,435.30	104%
Expense				
511 · Salaries & Wages	826,474.24	826,474.24	0.00	100.0%
512 · Extra Help	35,015.76	9,940.93	0.00	28.4%
514 · Overtime	2,500.00	0.00	(2,500.00)	0.0%
518 · Employee Benefits	466,855.00	452,499.31	(14,355.69)	96.9%
523 · Communications	12,341.68	12,341.68	0.00	100.0%
526201 · Household/Janitorial	5,280.00	4,390.00	(890.00)	83.1%
527 · General Insurance	8,465.24	8,465.24	0.00	100.0%
530001 · Maintenance/Vehicles	2,500.00	1,328.43	(1,171.57)	53.1%
530042 · Maintenance/Computer	23,200.00	18,639.93	(4,560.07)	80.3%
531103 · Maintenance/Building	17,154.88	6,820.28	(10,334.60)	39.8%
531201 · Maintenance Misc.	1,734.76	1,248.58	(486.18)	72.0%
533 · Memberships	5,615.00	4,751.00	(864.00)	84.6%
535104 · Office Exp/Postage	3,500.00	2,514.07	(985.93)	71.8%
535105 · Messenger Service	100.00	0.00	(100.00)	0.0%
535201 · Office Supplies	10,045.81	10,045.81	0.00	100.0%
535203 · Computer Related Expense	19,236.11	19,236.11	0.00	100.0%
536 · Prof & Specialized Serv	26,373.89	25,747.78	(626.11)	97.6%
536101 · Legal Services	18,500.00	18,500.00	0.00	100.0%
537 · Publications & Legal Notice	3,000.00	2,570.17	(429.83)	85.7%
538 · Rents & Leases	54,131.00	54,131.00	0.00	100.0%
539 · Rents & Leases/Equip	575.16	575.16	0.00	100.0%
540 · Public Awareness	10,950.00	6,519.00	(4,431.00)	59.5%
543101 · Training	9,300.00	4,710.15	(4,589.85)	50.6%
543201 · Trans & Travel	34,939.00	18,555.05	(16,383.95)	53.1%
544 · Utilities	8,500.00	7,348.92	(1,151.08)	86.5%
545 · Fuel Costs/ Road Exp	1,996.47	1,996.47	0.00	100.0%
552 · Contrib to other Agen.	2,295,145.00	2,258,469.79	(36,675.21)	98.4%
580 · Approp for Contingencies	10,000.00	0.00	(10,000.00)	0.0%
Total Expense	3,913,429.00	3,777,819.10	(135,609.90)	96.5%
Net Income	\$ (88,518.50)	\$ 210,526.70	\$ 299,045.20	

NOTES: Revenue and Expense Report based on accrual method of accounting

FY18/19 audit has not been completed, some journals may be needed that could affect the financials.

AQMD BUDGET VS ACTUAL FOR THE PERIOD 7/1/18 TO 6/30/19



NOTES: Budgeted Revenue and Expenses are prorated for the quarter reported to illustrate YTD activity.

Total yearly Budgeted Revenue and Expenditures for FY 18/19 can be found on the Budget vs. Actual report.

There are Prior Year Budgeted Grant Expenses paid in current year.

FY18/19 audit has not been completed, some journals may be needed that could affect the financials.



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W. JAMES WAGONER
Air Pollution Control Officer

(530) 332-9400
(530) 332-9417 Fax

Date of Release: July 18, 2019
Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors
From: W. James Wagoner, Air Pollution Control Officer
Staff Contact: W. James Wagoner, Air Pollution Control Officer
Re: **Calendar of Events.**

DATE	EVENT	LOCATION
July 4	Independence Day	Office Closed
July 10-11	CAPCOA Board Meeting	Sacramento
July 11-12	CAPCOA Enforcement Managers Meeting	Santa Barbara
July 19	BCC-TAC Meeting	Colusa
July 25	Butte County AQMD Board Meeting	Chico
July 25-26	CARB Board Meeting	Sacramento
August 2	BCC Meeting	Chico
August 5-6	CAPCOA Engineering Managers Meeting	San Luis Obispo
August 14-15	CAPCOA Board Meeting	Sacramento
August 16	BCC-TAC Meeting	Redding
August 22	Butte County AQMD Board Meeting	Chico
August 22-23	CARB Board Meeting	Sacramento
September 2	Labor Day	Office Closed
September 19-20	CARB Board Meeting	Sacramento
September 20	BCC-TAC Meeting	Chico
September 24-25	CAPCOA Legislative Retreat	To be determined
September 26	Butte County AQMD Board Meeting	Chico

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Agenda Item 3.4

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Date of Release: July 18, 2019

Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors

From: W. James Wagoner, Air Pollution Control Officer

Staff Contact: Cora Collins, Clerk of the Board

Re: **Communications Report.**

ISSUE:

No recent communications.

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Date of Release: July 18, 2019

Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors

From: W. James Wagoner, Air Pollution Control Officer

Staff Contact: W. James Wagoner, Air Pollution Control Officer

Re: **Report on District Activities Related to Camp Fire Recovery.**

ISSUE:

The Air Pollution Control Officer will brief the Board regarding air quality-related activities in response to the Camp Fire recovery efforts.

ACTION REQUESTED:

None. This item is provided for information and discussion.

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Air Pollution Control Officer

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Date of Release: July 18, 2019

Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors

From: W. James Wagoner, Air Pollution Control Officer

Staff Contact: Robyn Sousa, Administrative Services Officer

Re: **Adopt Resolution 2019-18 Approving the CalPERS – CCR 570.5 Compensation Schedule.**

ISSUE:

The District Compensation Schedule has recently been updated due to the Accounting Technician's Range advancement. CalPERS requires Board action of revised Compensation Schedules.

ACTION REQUESTED:

Adopt Resolution 2019-18 approving CalPERS-CCR 570.5, Compensation Schedule Update.

DISCUSSION:

The Board is asked to adopt Resolution 2019-18 approving the CalPERS - CCR 570.5, Compensation Schedule Update. CalPERS requires Board adoption of the revised Compensation Schedule (revision date July 1, 2019) which updates the Accounting Technician Range from 16 to 17. The Board approved this update at the June 27, 2019 Board meeting.

Attachments:

Resolution 2019-18 approving CalPERS - CCR 570.5
Compensation Schedule, Effective date July 1, 2019

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Agenda Item 6

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RESOLUTION 2019-18
BEFORE THE BOARD OF DIRECTORS OF
BUTTE COUNTY AIR QUALITY MANAGEMENT DISTRICT
STATE OF CALIFORNIA
CalPERS - CCR 570.5, Compensation Schedule

Resolution 2019-18.....)
CalPERS - CCR 570.5.....)
Compensation Schedule.....)

WHEREAS, The California Code of Regulations (CCR), Title 2, Section 570.5 and the amendments to the CCR Section 571 subdivision (b) requires a publicly available pay schedule;

AND WHEREAS, the CalPERS Board Administration adopted amendments to clarify the existing laws to ensure consistency between CalPERS employers and enhance the disclosure and transparency of public employee compensation;

AND WHEREAS, the pay be listed on a pay schedule that must meet criteria set forth in the regulations. This criteria includes: position title for every employee position, pay rate for each position, and time base for each pay rate position.;

AND WHEREAS, this regulation requires this criteria be contained in a single board approved document;

THEREFORE, BE IT RESOLVED, that the Butte County Air Quality Management District Board, hereby adopted the attached Compensation Schedule June 27, 2019, that was effective July 1, 2019.

On Motion of _____, Seconded by _____, the foregoing resolution is hereby PASSED AND ADOPTED by the Air Quality Management District Board of Directors on this 25th day of July, 2019 by the following:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

W. James Wagoner, Air Pollution Control Officer
Butte County Air Quality Management District

I hereby attest that this is a true and correct copy of the action taken by the Butte County Air Quality Management District Board of Directors on July 25, 2019.
ATTEST: _____
Cora Collins, Clerk of the Governing Board

BUTTE COUNTY AIR QUALITY MANAGEMENT DISTRICT

COMPENSATION SCHEDULE

Effective date July 1, 2019

Position Title	FTE Status			Range	Step 1 Pay rate	Step 2 Pay rate	Step 3 Pay rate	Step 4 Pay rate	Step 5 Pay rate	Step 6 Pay rate	Contract
	17/18	18/19	19/20								
Accounting Technician	1	1	1	17	\$1,979	\$1,806	\$1,897	\$1,994	\$2,092	\$2,302	
Administrative Assistant	1	1	1	8	\$1,381	\$1,452	\$1,525	\$1,602	\$1,682	\$1,851	
Administrative Services Officer	1	1	1	34	\$2,612	\$2,742	\$2,880	\$3,024	\$3,175	\$3,494	
Administrative Technician	1	1	1	8	\$1,381	\$1,452	\$1,525	\$1,602	\$1,682	\$1,851	
Air Quality Compliance Specialist I	1	1	1	20	\$1,853	\$1,946	\$2,046	\$2,150	\$2,256	\$2,481	
Air Quality Compliance Specialist II	0	0	1	24	\$2,046	\$2,150	\$2,256	\$2,370	\$2,489	\$2,738	
Air Quality Compliance Supervisor	0	0	0	32	\$2,488	\$2,614	\$2,744	\$2,881	\$3,025	\$3,329	
Air Quality Engineer I	0	1	1	28	\$2,256	\$2,370	\$2,489	\$2,615	\$2,745	\$3,020	
Air Quality Engineer II	0	0	0	32	\$2,488	\$2,614	\$2,744	\$2,881	\$3,025	\$3,329	
Air Quality Engineering Supervisor	0	0	0	Note 1							
Air Quality Planning Supervisor	0	0	0	37	\$2,807	\$2,949	\$3,096	\$3,250	\$3,414	\$3,756	
Assistant Air Pollution Control Officer	1	1	1	41	\$3,099	\$3,252	\$3,415	\$3,587	\$3,767	\$4,145	
Assistant Air Quality Planner	0	0	0	25	\$2,092	\$2,198	\$2,309	\$2,425	\$2,547	\$2,801	
Associate Air Quality Planner	1	0	0	29	\$2,310	\$2,426	\$2,548	\$2,675	\$2,809	\$3,091	
Senior Air Quality Compliance Specialist	2	2	1	28	\$2,256	\$2,370	\$2,489	\$2,615	\$2,745	\$3,020	
Senior Air Quality Engineer	1	0	0	36	\$2,742	\$2,880	\$3,024	\$3,175	\$3,336	\$3,670	
Senior Air Quality Planner	0	1	1	33	\$2,548	\$2,675	\$2,809	\$2,950	\$3,099	\$3,408	
Air Pollution Control Officer	1	1	1	Contract employee							\$4,617.43

Note 1: Air Quality Engineering Supervisor position placement will be subject to future meet and confer.

Note 2: The salary of all positions are based on 80 hours per pay period.

Note 3: The time base for each pay rate is bi-weekly.

Note 4: Current Status of Full Time Employee (FTE)

Note 5: There are no changes in staffing levels for the proposed FY 19/20 Budget



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Date of Release: July 18, 2019

Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors

From: W. James Wagoner, Air Pollution Control Officer

Staff Contact: Jason Mandly, Senior Air Quality Planner

Re: **Report on Current District Grant Programs.**

ISSUE:

Report on Current District Grant Programs.

ACTION REQUESTED:

None. This item is provided for information and discussion.

DISCUSSION:

The District is managing an increasingly diverse volume of grants and funding opportunities. The table below shows current and completed grant activities over the past four (4) years as a reference for your Board.

Grant Name	Fiscal Year	Grant Amount	Programs / Projects Funded	Grant Status
Prescribed Burn Reporting & Monitoring Support	18/19	\$20,000	District activities related to prescribed burning smoke management.	Ongoing
AB197 Emissions Inventory Program	18/19	\$8,583	District activities related to AB197 and performing emissions inventories.	Ongoing
Oil & Gas Implementation	18/19	\$6,000	District activities related to implementing the State Oil and Gas Regulation per an MOU with CARB.	Ongoing
Oil & Gas Implementation	17/18	\$10,000	District activities related to implementing the State Oil and Gas Regulation per an MOU with CARB.	Ongoing
AB617 Implementation	18/19	\$116,126	District activities related to implementing AB617 Community Air Protection Program.	Ongoing
AB617 Implementation	17/18	\$52,480	District activities related to implementing AB617 Community Air Protection Program.	Ongoing
105 Pilot Grant	Yearly	\$59,080	District activities related to Clean Air Act requirements.	Ongoing
State Subvention	Yearly	\$61,598	District activities related to State air quality requirements and enforcement.	Ongoing
Woodsmoke Reduction Program	16/17	\$400,000	12 Standard and 77 Low Income Qualified wood-burning device changeout projects.	Complete
Carl Moyer Program Year 21	18/19	\$200,000	Eligible off-road and on-road equipment replacement projects. Projects TBD	Ongoing
Carl Moyer Program Year 20	17/18	\$200,000	7 off-road equipment replacement projects.	Ongoing
Carl Moyer Program Year 19	16/17	\$200,000	8 off-road equipment replacement projects.	Complete
Carl Moyer Program Year 18	15/16	\$360,723	1 school bus and 10 off-road equipment replacement projects.	Complete
Carl Moyer Rural Assistance Program Year 19 & 20	17/18	\$122,959	2 off-road equipment replacement projects.	Complete
Carl Moyer Rural Assistance Program Year 18	15/16	\$127,105	3 off-road equipment replacement projects.	Complete
Carl Moyer State Reserve Year 19	16/17	\$777,464	8 school bus replacement projects.	Complete
Carl Moyer State Reserve Year 18	15/16	\$329,221	3 school bus replacement projects.	Complete
Community Air Protection Carl Moyer Supplement	17/18	\$500,000	1 Electric school bus & associated infrastructure.	Ongoing
NOx Remediation Measure Carl Moyer Supplement	17/18	\$114,615	3 off-road equipment replacement projects.	Complete
FARMER Program	18/19	\$1,637,539	Eligible off-road and on-road agricultural equipment replacement projects. Projects TBD	Tentative
FARMER Program	17/18	\$1,695,600	31 off-road and 1 on-road equipment replacement projects.	Ongoing
TOTAL		\$6,999,093		



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Date of Release: July 18, 2019

Board Consideration: July 25, 2019

To: Butte County Air Quality Management District Board of Directors

From: W. James Wagoner, Air Pollution Control Officer

Staff Contact: W. James Wagoner, Air Pollution Control Officer

Re: **APCO Report.**

ISSUE:

Report from the Air Pollution Control Officer on current areas of potential interest to your Board, including air-quality related activities at the local, state and federal scenes.

ACTION REQUESTED:

None. This item is provided for information and discussion.

Local Scene:

- The District concluded a recruitment for Assistant Air Pollution Control Officer. Stephen Ertle, currently on staff as a Senior Air Quality Compliance Specialist, will be taking over Assistant APCO duties effective August 26th. The lead time on the appointment is necessary so that we can conclude an orderly transition given this appointment creates another vacancy on our staffing.
- The Sacramento Valley Basinwide Air Pollution Control Council (BCC) will meet August 2nd in Chico. The tentative agenda includes approval of the annual rice straw burning grower burn limit and updating signatory authorizations on the BCC financial accounts.

State Scene:

- The budget bill approved late last month included the cap-and-trade expenditure plan. The plan includes \$2 million for local air districts for prescribed burn work (similar to what was approved last year) and \$65 million for FARMER grants (down from \$132 million from all fund sources last year). The reduction in FARMER funding was due in part to a new allocation to safe and affordable drinking water. The final budget also including air district subvention funded at the same level as recent years.

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Agenda Item 8

- The next meeting of the California Air Resources Board (CARB) will be July 25th in Sacramento. The agenda includes a public hearing to consider proposed amendments to certification procedures for vapor recovery systems for above ground storage tanks at gasoline dispensing facilities, a public meeting to hear an informational update on prescribed burning and a public meeting to hear an informational update on the status of transitioning to zero emission vehicles. For more information on the meeting: <https://ww2.arb.ca.gov/ma072519>

Federal Scene:

- Late last month EPA Administrator Andrew Wheeler announced that Assistant Administrator for Air and Radiation, Bill Wehrum was leaving EPA as of June 30th. He previously served as EPA's Acting Assistant Administrator for Air and Radiation from 2005 to 2007, when EPA sought to reform New Source Review and other regulations. Between his periods of service at EPA, Wehrum represented energy sector clients on air quality issues. The EPA Administrator named Anne Idsal to serve as Acting Assistant Administrator. For more information: <https://www.epa.gov/newsreleases/statement-administrator-andrew-wheeler-regarding-departure-assistant-administrator-bill>